

**Aviation Council of Alabama, Inc.  
Monthly Board of Directors Meeting  
Montgomery Regional Airport  
Montgomery, AL  
June 15, 2016**

**MINUTES (APPROVED)**

**Board Members Present:**

Jerry Cofield	Ray Miller	Todd Storey
Menzo Driskell	Art Morris III	Courtney Tomberlin
Thomas Hughes	Bobby Odom	Kevin Vandeberg
Nikki Jordan	Phil Perry	
Col. Roosevelt Lewis	Mike Smith	

**Board Members Absent:**

Jed Blackwell, Stephanie Blankenship, Ken Gilbert, Russ Kilgore, Fred Sington, Rick Tucker

**Quorum:**

Present

**Others Present:**

Bobby Blankenship     Police Chief  
Dothan Regional Airport (DHN)

**Call to Order:**

President Kevin Vandeberg called the meeting to order at 10:05 a.m.

**Recognition of Guests and Visitors:**

Bobby Blankenship     Police Chief  
Dothan Regional Airport (DHN)

**Minutes:**

Secretary Todd Storey presented the minutes from the ACA Board of Directors Meeting, May 18, 2016, to the Board for approval.

Motion to approve minutes was made by Jerry Cofield, second by Menzo Driskell. Motion unanimously approved.

**Executive Director's Report:**

In the absence of Executive Director Stephanie Blankenship, President Kevin Vandeberg, briefed the Board of Directors that Stephanie Blankenship met with personnel in Muscle Shoals/Florence, AL in June 2016 to finalize plans for the 2016 Alabama Airport Conference. Kevin also informed the Board that the Workshop/Annual Meeting Committee Chairperson Russ Kilgore is still looking for recommendations for presenters/speakers to present at the conference. He asked that Board members forward recommended presenters/speaker requests

to Executive Director Stephanie Blankenship. Kevin will also work with Membership Committee Chairperson Nikki Jordan to ensure recognition of new members and first time attendees at the 2016 Alabama Airport Conference.

**President's Report:**

President Kevin Vandenberg addressed the Board relating to several topics. See the Executive Director's Report above and the Workshop/Annual Meeting Committee Report below.

**ALDOT Report:**

No Report

**ACA Member Comments:**

No comments

**Committee Reports:**

A. Finance/Administration Report:

Treasurer and Chairperson Art Morris reported that next month the Budget Report will have a new column labeled Previous Year-to-Date for comparison purposes. Income from membership dues is very low at present time. It appears that only two (2) members have paid 2016 dues to date. This should change as the 2016 Alabama Airport Conference approaches. Members usually pay dues just prior to the conference or at the conference. Discussion then followed on when membership dues should be collected. For FY2016 membership material will be mailed out next week. The Board of Directors will vote on the membership roll at its August meeting. Art recommended that in subsequent years that membership material is mailed out in early January and dues should be paid in full by the end of March in that year. He then presented the ACA Treasurer's Report to the Board of Directors for approval.

Motion to approve Financial Report was made by Col. Roosevelt Lewis, second by Mike Smith. Motion unanimously approved.

B. Workshop/Annual Meeting Committee Report:

In the absence of Workshop/Annual Meeting Committee Chairperson Russ Kilgore, President Kevin Vandenberg, reported that committee is still looking for recommendations for presenters/speakers to present at the conference. See the Executive Director's Report above.

C. Legislative Committee Report:

In the absence of Legislative Committee Chairperson Rick Tucker and committee member Fred Sington no report was given.

D. Website Committee Report:

Secretary and Chairperson Todd Storey reported the committee has been making updates to the website. He also reported that he contacted hosting company, Ready Host, regarding moving website content to a new server and making payment for the service. The move to a new server was recommended by our web consultant Jason Kopp. Payment must be made with a credit card. Todd will contact Stephanie Blankenship regarding making payment. The committee will start to populate the Aviation Partners tab on the website as soon as sponsors and exhibitors start to come onboard for the 2016 Alabama Airport Conference. President Kevin Vandenberg would like to advertise the Member Needs Assistance tab on the website to membership at the conference.

E. Membership Committee Report:

Chairperson Nikki Jordan requested that the Board of Directors authorize the printing of a 3-fold handout that she can give to prospective members when she meets face-to-face with them and for those that do not have readily available access to electronic media. There is \$50 in the Office Supply budget that can be used to purchase the handouts. It is suggested that the ACA current media consultant, Madden & Associates, be approach regarding the design of the handout. The target is to have a DRAFT handout design ready to present to the Board of Directors at its next meeting.

F. Academic Relations Committee Report:

Chairperson Jerry Cofield reported that the committee has not met since the last Board meeting. The committee needs assistance with establishing a non-profit to handle any donations towards the scholarship program the committee is developing. President Kevin Vandeberg will approach attorney and ACA member Al Jimmerson about assisting with establishing a non-profit. A scholarship program will be submitted to the Board for approval in September 2016.

G. Corporate Liaison Committee Report:

In the absence of Corporate Liaison Committee Chairperson, Ken Gilbert, committee member Ray Miller said the committee will have a report for the Board of Directors at its next meeting.

**Old Business:**

With the presence of Bobby Blankenship, Police Chief (DHN), at the Board meeting, several Board members continued discussion on the Alabama Open Carry law and its impact on Alabama airports. The primary area of concern is at the commercial service airports in the state. The Transportation Security Administration (TSA) in Birmingham is the TSA hub for all commercial service airports in the state. It is suggested that all airport Police Chiefs in the state be invited to the 2016 Alabama Airport Conference. It is felt that this might provide a venue for the Police Chiefs to discuss airport issues impacting the State of Alabama.

Bobby Odom re-addressed the new AIP Handbook and the changes within. He mentioned the Buy American policy has changed. There has also been added to the handbook a checklist and contract documents. Kevin Vandeberg discussed another area of concern with the new AIP Handbook is that the funding for security cameras in non-secure areas of airports is no longer an allowable cost. It was also mentioned that the cameras that recorded the Brussels attackers was in a non-secure area of the airport terminal. It is felt that cameras in non-secure areas of airport should be eligible for AIP funding.

**New Business:**

- Col. Roosevelt Lewis talked about the Alabama Aviation Pipeline Initiative and its charter to address employee and training shortages in aviation related industry throughout the state. The initiative is being led by the State's two (2) year college system. The key is to have the two (2) year system work with industry in the state to be sure the proper courses and material content are being offered and taught to students in the system. He suggested that the two (2) year system leadership be invited to the 2016 Alabama Airport Conference.

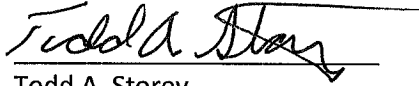
**Date/Time for Next Meeting:**

The next meeting of the Board will be held on **Wednesday, July 20, 2016**, in Montgomery, AL, at the Montgomery Regional Airport.

**Adjournment:**

Motion to adjourn was made by Menzo Driskell, second by Phil Perry. Motion unanimously approved. Meeting adjourned at 10:58 a.m.

Respectfully Submitted,



Todd A. Storey  
Secretary  
ACA Board of Directors

07/20/2016  
Date