

**Aviation Council of Alabama, Inc.
Monthly Board of Directors Meeting
Embassy Suites
Montgomery, AL
February 28, 2017**

MINUTES

Board Members Present:

Jed Blackwell	Nikki Jordan	Mike Smith
Stephanie Blankenship	Russ Kilgore	Todd Storey
Jerry Cofield	Ray Miller	Courtney Tomberlin
Menzo Driskell	Art Morris III	Rick Tucker
Ken Gilbert	Jeff Powell	Kevin Vandeberg

Board Members Absent:

Thomas Hughes, Col. Roosevelt Lewis, Bobby Odom, Phil Perry, Fred Sington

Quorum:

Present

Others Present:

None

Call to Order:

President Jed Blackwell called the meeting to order at 04:04 PM.

Minutes:

Secretary Mike Smith presented the minutes from the monthly board meeting held January 18, 2017 in Montgomery and the called board meeting held February 9, 2017 in Andalusia. The only correction was to add to the minutes of February 9th that by unanimous vote during that meeting the details of the meeting were to be kept private within the board until such time permanent decisions were made. The minutes were approved with a motion to approve by Mike Smith himself, second by Ray Miller. The motion carried by unanimous vote.

ACA Member Comments:

None

Executive Director's Report:

Executive Director Stephanie Blankenship addressed the board and expressed her desire to do the best for Ozark airport since that is her primary income. Stephanie said that the additional duties at Ozark required to handle FBO services and the time required for the Aviation Council of Alabama had gotten to a point that she didn't feel she was able to do both. She expressed the desire to be a part of the Aviation Council as a member airport but needed to resign her position as Executive Director. The board went into executive session with the motion from Russ Kilgore and second by Menzo Driskell. Stephanie left the room for the remainder of the meeting. When the

board returned to normal meeting by motion again from Russ Kilgore and second by Menzo Driskell, the board accepted the resignation of Stephanie with a motion from Jerry Cofield and second by Rick Tucker. Motion passed with a unanimous vote. The board discussed having one employee or two and the good and bad of both. For the interim period beginning immediately until September 30, 2017, it was determined to hire two employees. The first, Administrative Director, doing the accounting and normal book keeping functions of the board. The second person, Director of Events, which would be the "face" that people see. This person would be the person to put the conference and workshop together every year. Jed Blackwell said that he felt Ms. Misty Jones would be willing to serve as the record keeping person. A motion made by Russ Kilgore and second by Ray Miller with unanimous consent to give the President the authority to proceed and hire Misty. President Blackwell abstained from voting due to Ms. Jones being employed at the same airport as him. Public knowledge would be made as to the other new position during the workshop and see if someone expresses a desire to serve in that capacity

President's Report:

President Jed Blackwell said he would work on job descriptions for both new positions and would bring them back to the board for review. Jed also asked that our newest board member, Jeff Powell, be placed on the Legislative Committee. Ray Miller made a motion for Jeff's placement and Menzo Driskell second with unanimous consent.

ALDOT Report:

No Report

Committee Reports:

A. Finance/Administration Report:

Treasurer and Chairperson Art Morris presented numbers that he had at the present time for membership renewals and workshop attendance. Art said the audit firm had recommended an audit review instead of the full audit that the board wanted in the last meeting. The board discussed and agreed to follow the auditor recommendations for the 2016 audit review. Art explained that the signature card for the checking account needed to be updated and recommended four people being authorized on the account. Those four were determined to be the finance chair, president, vice president and secretary. Single signatures are allowed for checks less than \$1,500 but two will be required for amounts \$1,500 and above. A motion to approve the Financial Report was made by Russ Kilgore and second by Menzo Driskell, motion unanimously passed.

B. Workshop/Annual Meeting Committee Report:

Russ Kilgore asked that all be available to help at the workshop. He talked of the up-coming conference in Tuscaloosa and the need for the new Director of Events to be in place to work with Jeff Powell and the people in Tuscaloosa to have a successful conference.

C. Legislative Committee Report:

Rick Tucker, Chairperson, discussed the Washington D.C. trip and the schedule had been finalized other than meeting with the FAA. He felt confident we would get the chance to meet with Winsome in her new position with the FAA. Rick talked of expected UAS legislation that was working in Kay Ivey's office but didn't know who would actually introduce the bill. Rick also mentioned rumors of a new fuel tax coming into legislation and didn't know if it was a possibility of additional funding for the aviation sector or if it all would stay in the highway department.

D. Website Committee Report:

Art Morris stated he had not had the opportunity to contact Mr. Mann who now owned the website domain. Members got together and found a phone number and Art said he'd contact soon. Jed said he'd try to explain to the membership in the workshop what has happened and what we were trying to do.

E. Membership Committee Report:

No report

F. Academic Relations Committee Report:

Chairperson Jerry Cofield reported that Courtney Tomberlin had modified the application and a sample was presented with the only change being made was the due date to comply with awarding in a timely manner for this year. Courtney advised that the new dated application would be emailed to the board to help distribute. Courtney will send to the contact she has for the state level for high school distribution.

G. Corporate Liaison Committee Report:

No report.

Old Business:

No old business

New Business:

None

Date/Time for Next Meeting:

The next meeting of the Board will be held on **Wednesday, March 15, 2017**, at 10:00 AM, at Montgomery Airport.

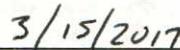
Adjournment:

Motion to adjourn was made by Ken Gilbert, second by Nikki Jordan. Motion unanimously approved.

Respectfully Submitted,



Mike Smith, Secretary



Date