



**Aviation Council of Alabama, Inc.
Board of Directors Meeting
Montgomery Regional Airport
Montgomery, Alabama
Wednesday, January 15, 2020
10:00 a.m.**

MINUTES

Board Members Present

Jerry Cofield

Col. Roosevelt Lewis

Ray Miller

Marshall Taggart

Rudder Williams

Terry Franklin

Todd Storey

Jeff Powell

Rick Tucker

Erskine Funderburg

Scott Fuller

Thomas Hughes

Russ Kilgore

Board Members Absent:

Michelle Conway

Nikki Jordan

Chris Curry

Art Morris

Thomas Day

Leslie Williams-Murray

Quorum:

Present

Others Present:

Lynn Weldon – ACA Executive Director

Jana Kuner - HSV

Kevin Vandeberg - HSV

Call to Order:

President Todd Storey called the meeting to order at 10:00 a.m.

Recognition of Guests & Visitors:

Minutes:

Jeff Powell presented the minutes from the ACA Board of Directors Meeting, 12/18/2019, to the Board for approval. Jeff previously proposed the addition of a statement to give the purpose of the economic analysis report funded by the air carrier airports would be utilized as a supplement to ALDOT's economic impact study in support of ACA's overall legislative agenda and efforts to improve state funding for airports. Jeff's proposal was incorporated into the minutes prior to distribution to Board members. Motion to approve the minutes was made by Roosevelt Lewis, second by Ray Miller. Motion was unanimously approved.

Committee Reports:

A. Finance/Administration Report:

Thomas Hughes presented the December 2019 Financial Statement to the Board for approval. Motion to approve the report was made by Ray Miller, second by Jeff Powell. Motion was unanimously approved.

B. Workshop/Annual Meeting Committee Report:

Rick Tucker proposed the Board Meeting, Legislative Breakfast (8 a.m.) and Workshop (10 a.m.) scheduled on March 17th and March 18th be moved to March 24th for the Board Meeting and March 25th for the Legislative Breakfast (8 a.m.) and the Workshop (10 a.m.) at the RSA Plaza to better accommodate scheduling with state legislators. Motion to approve change of dates was made by Rick Tucker, second by Russ Kilgore. Motion was unanimously approved.

The contract with Economic Research Services, Inc. for the Economic Impact Report by the Air Carrier Airports was signed. Economic Research Services, Inc. will be able to speak on that topic at the legislative workshop, but an update will be needed sooner to accommodate the upcoming legislative session in February. Rick recommended that a legislative breakfast be considered on February 12th. Motion to approve a legislative breakfast at the RSA Plaza at 8 am was made by Rick Tucker, second by Jeff Powell. Motion was unanimously approved. The breakfast will coincide with the Board's meeting in February to be held at the RSA Plaza at 10 am. Motion to approve to Board's meeting date change was made by Roosevelt Lewis, second by Russ Kilgore. Motion was unanimously approved.

For 2020, Rick proposed Huntsville handling conference and workshop expenses and working with ACA at the end of the year for reimbursement. Updates will be provided on conference and workshop expenses throughout the year. Motion to approve was made by Erskine, second by Russ Kilgore. Motion was unanimously approved.

Kevin Vandenberg provided an update on the Legislative workshop. Requests for potential topics are needed. Workshop committee group will meet after the board meeting.

Jana Kuner provided an update on the annual conference being held in Huntsville, AL at the Westin Hotel. The website is live and has sponsorship packages available. Social media is available and has started to provide updates. Overall theme is We've Got Space. Efforts continue on the agenda, speakers, and events at the Space and Rocket Center. Conference meeting group will follow board meeting.

Erskine provided an update regarding liability insurance for ACA events and recommended including it moving forward. Additional options will be provided during February's board meeting.

C. Legislative Committee Report:

Rick Tucker gave updates on draft FY 2020 Federal and State Agendas included in minutes. Requested any additional agenda items be submitted so that they can be included in this year's agenda packet. Rick provided an update on the independent study report conducted by RAND Corporation for airport funding. Rick Tucker reminded the BOD that the Washington trip dates are March 11-13, 2020 and encouraged everyone to put this trip on their schedule.

D. Website Committee Report:

Todd presented the committee report. Jana Kuner has updated the website's workshop and conference information. The ACA's scholarship information is now available online.

E. Membership Committee Report:

Lynn presented the committee report. An update on membership receivables were given to date and no new members were added during this period. Membership billed out December 1st, 2019.

F. Academic Relations Committee Report:

Jerry Cofield notified the Board that the updated 2020 application form is available on ACA's website. The form is also available for the 2-year college system and state high school organizations. Applications can be sent to Jerry Cofield. Erskine has engaged in an accountant to assist with registering and certify the ACA Foundation's 501-c3.

G. Liaison/Advisory Committee Report: (Michelle Conway)

No report was given.

President's Report:

President Todd Storey provided an updated regarding liability insurance for ACA events. The Executive Director position search is ongoing. Thomas Hughes will chair the search committee with five (5) representatives; the chair, one from GA airports, one from Commercial Service airports, one from the Advisory Committee, and one member at large. Only one application has been received to date.

Due to Lynn's resignation moving forward, Lynn has proposed to operate part-time on a temporary basis. The contract labor amount would be reduced to \$550 per month, Huntsville airport staff has offered to provide support in 2020 for Conferences and Workshops, Jeff will help with the minutes and agenda, and Lynn will review and submit the organization's monthly financial reports until a permanent hire has been selected. The use of Dropbox and QuickBooks online was proposed to help transition the organization's files during the proposal and for the future Executive Director. Consideration for purchasing a new computer or laptop was tabled. Ray Miller offered a motion to approve the transition of ACA information to Dropbox and the use of QuickBooks online, a second by Terry Franklin. Motion unanimously approved.

New Business

No new business

Date/Time for Next Meeting:

The next meeting will be held at the RSA Plaza on February 12th, 2020 at 10:00 am.

Adjournment:

Motion to adjourn was made by Rudder Williams, second by Rick Tucker. Motion unanimously approved. The meeting was adjourned at 11:59 a.m.

Respectfully Submitted,

Jeff Powell
Secretary, ACA Board of Directors

Date